

# Membership Governance Privacy Notice



**The purpose RBH is processing your information is:** to process your application to become a RBH member and fulfil your member rights to vote in Representative Body elections and attend formal Member Meetings. We will also use profiling data to monitor the make-up of our membership to enable us to address any under-representation.

**Our legal basis for doing this is:** It is necessary for compliance with a legal obligation.

**The additional legal basis for processing protected categories of personal information is:** to comply with Substantial Public Interest.

**You are required to provide us with this information by:** the Cooperative and Community Benefit Societies Act 2014.

**As part of this processing your personal data may be shared with:** Election Support Company, membership management software providers

**All processing of your personal information will remain with in the UK.**

**Your personal information will then be kept on our records for:** 6 years from end of membership.

You have a number of rights which we have to respect. One of these is a right to see all your personal information that RBH processes. For more information on your rights and further information on how RBH protects your personal information, please see the [RBH Privacy Statement](#)

If you are unhappy with how RBH processes personal information you may complain to the UK's regulator, the [Information Commissioner's Office \(ICO\)](#).

RBH employs a Data Protection Officer (DPO) to ensure RBH protects your rights when processing your personal information. The DPO can be contacted in the following ways:

**Email:** [DPO@rbh.org.uk](mailto:DPO@rbh.org.uk)

**Telephone:** 0800 027 7769 (and ask to speak with the DPO)

**By letter:** DPO, RBH, Unique Enterprise Centre, Belfield Road, Rochdale, OL16 2UP